



Accelerating Malawi's Economic Growth

ROADS AUTHORITY

REQUEST FOR PROPOSALS (RfP)

ROAD SECTOR DESIGNS AND STUDIES

1. Project Description

1.1. **Name of project:** **Consultancy services to Undertake Road Sector Designs and Road Sector Studies**

1.2. **Project ID No. :**

S/N	Procurement Reference No.	Description
1	RA/DEV/CON/HQ/2023-24/07	Road Sector Designs-Lot 1
2	RA/DEV/CON/HQ/2023-24/08	Road sector Designs-Lot 2
3	RA/DEV/CON/HQ/2023-24/09	Road Sector Studies

2. Source of funding

2.1. The Roads Authority (RA) has received financing from the Roads Fund toward the cost of the Consultancy services to Undertake Road Sector Designs - Lot 1 and 2 and Road Sector Studies, and it intends to apply part of the proceeds toward payments under the contracts.

2.2. The RA now invites proposals from eligible bidders for the Consultancy services to Undertake Road Sector Designs and Road Sector Studies, using work package Instructions.

3. Bidding procedures

3.1. Bidding will be conducted in accordance with the open national tendering procedures contained in the Public Procurement and Disposal of Public Assets (PPDA) Act (2017) and the Public Procurement Regulations of 2020 of the Government of the Republic of Malawi and is open to all eligible bidders.

- 3.2. All eligible bidders are required to show evidence of registration with the National Construction Industry Council of Malawi (NCIC) and will have renewed their membership for the current financial year.
- 3.3. Interested eligible bidders may obtain further information from the **RA Head Office** and inspect the request for proposal documents at the addresses given below from **0800 - 1200 hours and from 1300 - 1600 hours, Monday to Friday starting from 14th March 2024.**
- (a) Address where documents may be inspected:
 - (b) Address where documents will be issued from:
 - (c) Address where Bids must be delivered to:
 - (d) Address of Bid Opening:

The Chief Executive Officer
Roads Authority
Functional Building, Off Paul Kagame Road
Private Bag B346
Lilongwe 3, MALAWI
Email address : ipc@ra.org.mw

- 3.4. **Request for Proposal (RfP):** Interested eligible firms may download the RfP from the Roads Authority Website www.ra.org.mw for inspection. Bidders should note that while access to the RfP is free, proposals received will only be considered for evaluation if accompanied by proof of deposit or transfer of an amount of MWK30,000.00.
- 3.5. The method of payment will be bank deposit at the NBS Bank account as provided hereunder:
- | | |
|-----------------|------------------------------------|
| NBS Bank: | Capital City Service Centre |
| Account Name: | Roads Authority |
| Account number: | 20991453 |
- 3.6. Proposals shall be valid for a period of 120 days from the date of proposal opening.
- 3.7. Requests for clarification on Request for Proposals or general questions must be sent in writing to the address in (3.3) above at least 7 calendar days before the tender closing date.
- 3.8. Bidders should note that although they are being invited to bid for the Road Sector Studies Consultancy services and the Road Sector Design Consultancy services, Lot 1 and Lot 2, for the Road Sector Design Consultancy Services, a bidder shall only tender for one of the Lots as a bidder will only be awarded one of these services.

4. Submission of proposals

Proposals must be delivered to the address below on or before 11th April 2024 at 10.00 hours Local Time and late bids will be rejected. Thereafter proposals will be opened in the presence of bidders who choose to attend the bid opening at the address as indicated in (3).